

HOW TO APPLY (STEPS TO FOLLOW)

Before applying online, the applicants are requested to ensure thorough reading of the following :

- a) Employment Notification RC 01OF 2019 Dated 19.12.2019
- b) General Instructions

A scanned copy of applicant's colour photograph and scanned copy of signature should remain readily available. The type of image and file size details are mentioned in the above instructions.

- 1) After ensuring above; please click on the "New Applicants Click here to apply" section

Staff Recruitment in the Office of The District & Sessions Judge Kalimpong

Registered Applicant's Login


Application No.

Password

Prove you're not a robot

7e630

Type the text:



New Applicants

Apply online ▶



- 2) Select the I agree button and click on the "I accept the terms and conditions button" if you agree the same. Non acceptance will terminate your application.

Please ensure that you meet all the eligibility criteria specified, before you start filling up the ONLINE Application.

Online application validation rules are designed based on the Notification/Rules requirement. Candidates are advised to read the notification/rules carefully and refer 'How to apply' page on the main page. Applications submitted through online form does not imply that the candidate has fulfilled all the criteria given in the notification/rules. The application is subject to subsequent scrutiny and it can be rejected if found to be not fulfilling the eligibility criteria at any point of time.

I Agree.

I Accept the Terms & Condition Cancel



- 3) After clicking on the above "I accept the terms and conditions button", a new page appears containing the application form.

- Select the post.
- Then select the domicile i.e. whether your domicile is West Bengal or other states
- Now select your category. Domiciles of other states are considered UR only and no reservation benefit is available.

- Now select any sub-category if applicable.
- Now fill up applicant's name, name of father or Mother or Husband as applicable
- Now enter date of birth.
- Age as on 01.01.2019 is calculated by the system itself.
- Then enter sex, nationality, religion.
- Then enter Permanent Address. If present address is same as Permanent Address, click on "Same as above" option.
- Now enter phone number and /or Mobile No. entering a valid mobile number is compulsory.
- Now enter educational qualification as applicable with details
- Knowledge of Computer Operation/Typing, Ordinary Type writing are compulsory for certain posts, kindly check the essential requirements for the various posts.
- Those who are current Government servants; they need to ensure that they have obtained "No Objection" certificate from their concerned appointment authority. This document is required at later stage. Kindly ensure availability of the same.
- If you have any other qualification, please mention the same.
- **Now enter a 8 digit numeric password which is essential for log-in as a registered candidate.**
- **Please keep this password at a safe place.**
- Now enter the captcha data as asked for and select the "I, hereby declare" section and click on the "I accept the Terms & Condition" button.

Application for Staff Recruitment in the Judgeship of Kalimpong

**** marked fields are mandatory.**

Post Applied For *

Domicile *

Sex *

Category *

Persons With Disability *

Are you a Govt. Servant? *

Full Name *

Name of the *

Date of Birth *

Age as on 01.01.2019 (cut off date)

Nationality *

Permanent Address for Correspondence *

Address Line 1

District

Post Office

State

Present Address * : Same as Permanent Address

Address Line 1

District

Post Office

State

State

Pincode

Mobile No. (91+) *

Post Office

State

Pincode

Mobile No. (91+)

Email Address *

Educational Qualification *

Examination Passed	Govt. recognized Institution / Board / University	Percentage of marks / Grade (GPA)
Madhyamik / Class X	WBBSE	89.75

Other qualification, if any

Password for candidate* (Should be eight characters)

Re-enter Password*

Prove you're not a robot *

Type the text as shown above.

Declaration

I, hereby declare that, (a) all statements made in this application are true, complete and correct to the best of knowledge and belief. In the event of any information being found

Intermediate / HS / Class XII	WBCHSE	82.25
Graduation	CU	65

Do you have any knowledge in Computer Operation/Typing? * YES

Do you know ordinary Type-writing? * YES

Do you know Shorthand (English)? * YES

Other qualification, if any

Password for candidate* (Should be eight characters)

Re-enter Password*

Prove you're not a robot *

Type the text as shown above.

Declaration
 I, hereby declare that, (a) all statements made in this application are true, complete and correct to the best of knowledge and belief. In the event of any information being found false, my candidature is liable to be cancelled. (b) (only for candidates, service under Government) I have obtained "no objection" certificate from my Appointing Authority in writing.

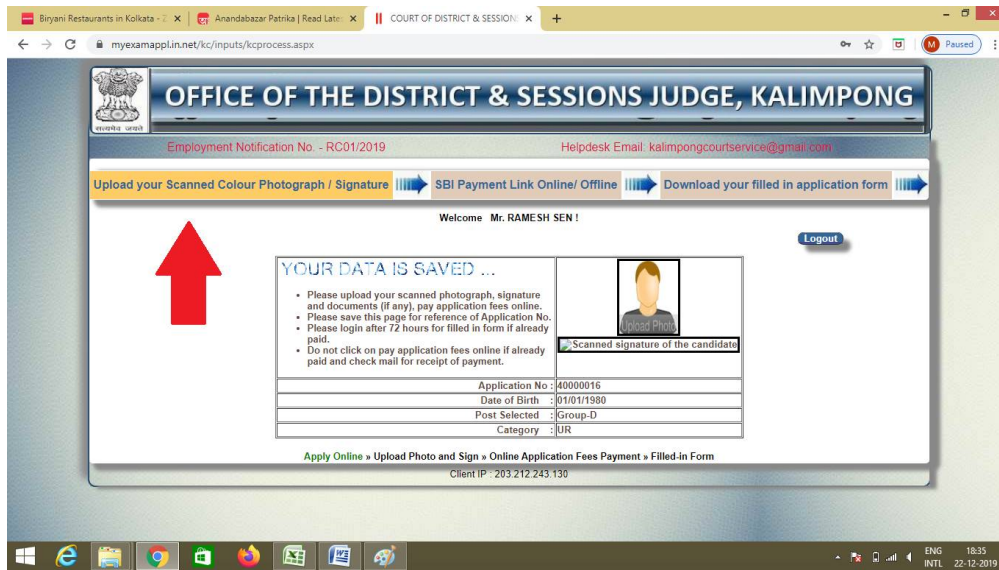
A new Pop-Up window will appear which will contain all data as what you have entered for verification on your part. If you want to modify any entered data, click on Modify Details Button. If all data as what you have entered is correct, click on the proceed Button. Once you have clicked on proceed button, no further modification of data will be allowed.

Category : UR
 Are you a Govt. Servant?: No
 Full Name : RAMESH SEN
 Father's Name : RANEN SEN
 Date of Birth : 01/01/1980
 Age on 01.01.2019 : 39 Years 0 Month 0 Days
 Nationality : INDIAN
 Permanent Address : SDFG
 District : WERT
 Post Office : ACDERT
 State : West Bengal
 Pincode : 723456
 Mobile No. : 9999999999
 Present Address : SDFG
 District : WERT
 Post Office : ACDERT
 State : West Bengal
 Pincode : 723456
 Mobile No. : 9999999999
 Educational Qualification : MADHYAMIK OR EQUIVALENT
 Other qualification, if any : NONE

Kindly check the details before proceeding further. Is the information correct?
 Yes Yes to Proceed or No to Modify Details

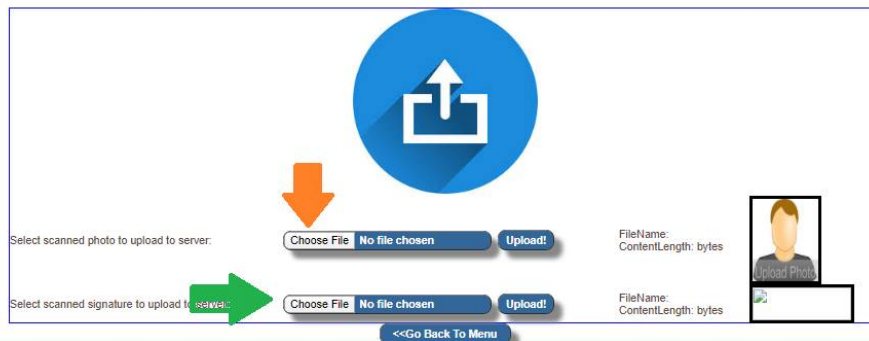
A page will appear which will contain an allocated Application No (8 digit) for your application. Store this number properly as this number is essential for you throughout this recruitment process. In future whenever you have to log in as registered candidate you need to enter this application no and password(which you had entered earlier).

Now click on "Upload your Scanned Colour Photograph/ Signature" link as per shown arrow



Upload your photograph and signature.

UPLOAD YOUR SCANNED COPY IN .JPG FORMAT OF
RECENT COLOUR PASSPORT SIZED PHOTOGRAPH SIZE 30 KB TO 50 KB
AND
SIGNATURE (MAX SIZE 20 KB)



Now click on Go Back to Menu Button.

Now click on "SBI Payment Link Online/Offline " link .

Employment Notification No. - RC01/2019 Helpdesk Email: kalimpongcourtservice@gmail.com

your Scanned Colour Photograph / Signature **SBI Payment Link Online/ Offline** Download your filled in application form


Welcome Mr. JAMESH SEN Logout

- Please upload your scanned photograph, signature and documents (if any), pay application fees online.
- Please save this page for reference of Application No.
- Please login after 72 hours for filled in form if already paid.
- Do not click on pay application fees online if already paid and check mail for receipt of payment.

Application No. :	40000016
Date of Birth :	1/1/1980
Post Selected :	Group-D
Category :	UR

[Apply Online](#) » [Upload Photo and Sign](#) » [Online Application Fees Payment](#) » [Filled-in Form](#)

You will be redirected to SBI website for payment .



STATE BANK COLLECT

A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

Terms Used

- > Corporate Customer: Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > User: The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

➔

 I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment.)

Proceed ➔

Select Options **West Bengal** and **Recruitment** respectively and click on **GO** Button

State Bank Collect ▾ State Bank Mops

State Bank Collect / State Bank Collect Exit

22-Dec-2019 [06:47 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution * West Bengal ▾

Type of Corporate / Institution * Recruitment ▾

➔

Go

- Mandatory fields are marked with an asterisk (*)
- State Bank Collect is a unique service for paying online to educational institutions, temples, charities and/or any other corporates/institutions who maintain their accounts with the Bank.

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SELECT DISTRICT RECRUITMENT COMMITTEE, KALIMPONG JUDGESHIP and click on Submit Button


The screenshot shows the SBI online payment portal. At the top, there is a navigation bar with "State Bank Collect" and "State Bank Mops". Below this, the page title is "State Bank Collect" and the date is "22-Dec-2019 [06:54]". The main content area has a heading "Select from Recruitment". Underneath, there is a form field labeled "Recruitment Name *" with a dropdown menu. The dropdown menu is open, showing "DISTRICT RECRUITMENT COMMITTEE" selected. Below the form field, there are two buttons: "Submit" and "Back". A red banner at the bottom contains the text: "Mandatory fields are marked with an asterisk (*)".

Select Post and Category as applicable to you

The screenshot shows the SBI online payment portal. At the top, there is a navigation bar with "State Bank Collect" and "State Bank Mops". Below this, the page title is "State Bank Collect" and the date is "22-Dec-2019 [06:54]". The main content area has a heading "Provide details of payment". Underneath, there is a form field labeled "Select Payment Category *". The dropdown menu is open, showing a list of categories: "ENGLISH STENO/LDC (GEN,OBC -A/B)", "ENGLISH STENO/LDC (SC,ST,PWD)", "GROUP D/NIGHT GUARD (GEN,OBC-A/B)", "GROUP D/NIGHT GUARD (SC,ST,PWD)", "NEPALI TRANSLATOR (UDA-SC)", and "NEPALI TRANSLATOR (UDA-UNRESERVED)". Below the form field, there are two buttons: "Submit" and "Back". A red banner at the bottom contains the text: "Mandatory fields are marked with an asterisk (*)", "The payment structure document if available will contain detailed instructions about the online payment process.", and "Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008".

Fill up the data of yours. The data should be exactly same to what you have filled earlier and obtained Application No.

Note: Candidates with sub categories like EC/ExSM/ Meritorious Sports person etc need to pay as per their applied respective main category viz UR/SC/ST/OBC-A/OBC-B as applicable



DISTRICT RECRUITMENT COMMITTEE KALIMPONG JUDGESHIP
DISTRICT COURT COMPOUND KALIMPONG , WEST BENGAL, KALIMPONG-734301


Provide details of payment

Select Payment Category *	GROUP D/NIGHT GUARD (i
APPLICATION ID *	40000016
NAME OF APPLICANT *	RAMESH SEN
DATE OF BIRTH *	1/1/1980
POST APPLIED FOR *	GROUP D
GROUP D,NIGHT GUARD(GEN,OBC-A/B) *	200 Fixed:Rs.200

After entering all the data, click on the "Submit" button.

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *	RAMESH SEN
Date Of Birth / Incorporation *	1/1/1980
Mobile Number *	9999999999
Email Id	aa@aa.com
Enter the text as shown in the image *	98B1A 98B1A




- Mandatory fields are marked with an asterisk (*)
- The payment structure document if available will contain detailed instructions about the online payment process.
- Date specified(if any) should be in the format of 'ddmmyyy'. Eg., 02082008
- For Amount fields, only numbers are allowed and for free text fields (mandatory), following special characters are allowed: . / @ - _ &

If all the data entered by you appears to be correct, click on the "Confirm" button, else click on the "Cancel" button.

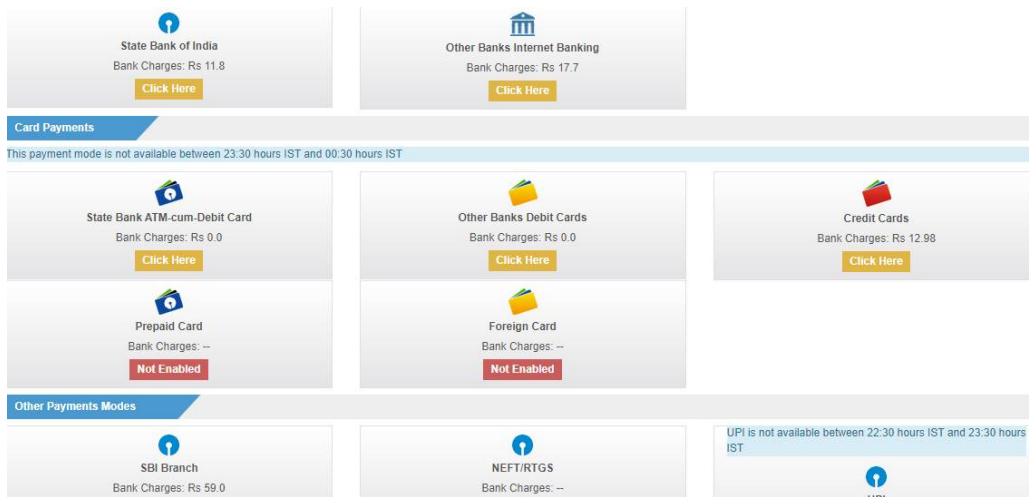
Category	GROUP D/NIGHT GUARD (GEN,OBC-A/B)
APPLICATION ID	40000016
NAME OF APPLICANT	RAMESH SEN
DATE OF BIRTH	1/1/1980
POST APPLIED FOR	GROUP D
GROUP D,NIGHT GUARD(GEN,OBC-A/B)	200
Total Amount	INR 200.00
Remarks	

- Please ensure that you are making the payment to the correct payee.



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After clicking on the "Confirm" button, a screen will appear containing various payment options. Select your mode of payment and pay accordingly. After payment, bank will issue a transaction receipt . Kindly preserve this receipt for future requirement/reference.



After we receive payment confirmation from bank, log in(in Registered Applicant's Log-in Section) with your application no and password (**please login after 72 hrs of making payment**) and click on "Download your filled in application form" and download your *Filled In Application Form*. Take a printout of the *Filled In Application Form* and preserve it as a reference.

NB: All data and images used above are fictional and for sample purpose only.